



For 22 years as an independent Software and System Integration house **Technohaven Co. Ltd.** has been providing Software Solutions, Product Distributions, and outsourcing services to a large number of Financial Companies, Multinational Companies, Local Corporate Houses and International Foreign Agencies. 65 Software IT professional are engaged who are committed to ensuring the best quality and Services to the clients adhering to ISO 9001 quality assurance practices since 2001.

**SERVICES**

**MARKETS**

- Business process outsourcing
- Project Management
- Automated event Management
- Specialized ICT Education
- Facilities Management
- Custom Software Development Services
- Software Maintenance
- System Integration
- Consulting Services

- Large Manufacturing Companies
- Financial Institution (Bank/ Lease Financing)
- Oil, Gas and Energy Companies
- Telecom Companies
- Multinational Companies

**Technohaven Attendance and Payroll System (TAPS)**

**Technohaven Attendance and Payroll System (TAPS)** simplifies your HR administration by managing your workforce and increasing productivity. With TAPS you can easily set up any number of employee attendance and time-off plans. TAPS includes flexible leave features such as vacation, personal, shifting, illness, bereavement and maternity.

It supports unlimited time-off plans for each employee and tracks year-to-date hours available versus year-to-date hours taken. Comprehensive accrual features provide many reporting options. Pinpoint trends with standard reports such as absence averages, absence percentages by department, and ranked lists by hours absent. Other standard reports include perfect attendance, payroll taxes, withheld, leaves enjoyed etc.



**SALIENT FEATURES**

- Highly intuitive set-up wizard
- Supports shift rotation
- Easy configuration of holidays
- Limited leave quota management
- Weekly off-day and half-day with specific timings, can be easily defined
- Simplified pay processing
- Comprehensive reporting
- Tax management
- Earnings and deductions



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**TECHNOHAVEN ATTENDANCE AND PAYROLL SYSTEM (TAPS)**

**TAPS PAYS FOR ITSELF THROUGH HIGHER EARNINGS & REDUCED OPERATING COSTS, IN LESS THAN 4 MONTHS.**

**TAPS Modules**

It has multiple applications & business tools set atop a core engine. An HRM policy conforming to HR practices lies at the heart of the system.



**This integrated package includes the following modules:**

- Attendance Management**
- Employee Management**
- Leave Management**
- Payroll Process**
- Payroll Calculation**
- MIS**

Technohaven TAPS is designed to optimize operations. Technohaven believes control over scarce resources, delegation of authority to line managers are the key factors of success in manufacturing & service business. Technohaven TAPS serves these concerns in an integrated manner for corporate organizations.

**Technology Platform**

**TAPS ensures highest world-class standards because**

- It is developed in latest software & RDBMS tools
- It is a real-time enterprise-class solution
- It is user friendly, robust and integrates with third party software
- It is well documented and developed under ISO 9001:2000 standard

**Benefits**



**Drastically Reduces Payroll Processing Cost**

- Eliminates paper cards and all cost associated with paper cards (cards, ribbons, etc.)
- Reduces time needed to verify attendance data
- Reduces time needed to calculate and process payroll
- Eliminates mistakes in calculating work hours and other human errors (manual reentering, etc.)
- Biometric Thumb Readers or Card Readers provide with highest level of security
- Impossible to punch in or out for somebody else

**Helps Managers and Supervisors Control Overtime**

- Enforces company rounding rules and policies for multiple shifts and departments
- Provides reports identifying overtime usage for better control
- Keeps historical data to analyze trends and labor costs

**Comprehensive Reporting**

Give employees instant, year-to-date snapshots of their attendance status and provide management with analyses of absences for quick detection of problems. Includes a variety of standard reports, an ad hoc query tool, and Crystal Report® writer for complex reporting needs.

**Flexibility**

Create any number of attendance plans per employee using different seniority, accrual, and carryover rules. Easily designate maximum carryover amounts for individual plans, and assign user-defined reason codes to each plan.

